



2019 Budget

Revenue:

Tax Levy	1,109,319	3.99% increase
New York State Library Support	15,500	*
E-rate reimbursement	2,500	*
Photocopies	9,000	*
Fines and Fees	22,000	*
Sales	2,500	*
Special Services (CDTA, FAX cards)	81,000	*
Fundraising	25,000	
Miscellaneous Gifts	3,000	
LSTA Grant	1,500	
Support from Friends	7,000	*
Additional Grant Support	15,000	

Total Revenue: **1,293,319**

- * Tax levy to increase by 3.99% or a little less than \$3.00 for the average householder
- * LLSA increased by \$1300 to reflect recent experience.
- * This will be the last year for e-rate reimbursement
- * Both photocopies and fines and fees have been increased by \$1,000 each
- * Sales have been increased by \$500
- * Special services includes CDTA bus passes and Fax cards.
- * Support from Friends has been increased by \$2000 to reflect recent experience

Expenses:

Materials

Books

Main Circulation	29,000	*
Reference	2,950	*
Main Juvenile	15,500	*
Young Adult	2,950	*
Lansingburgh	15,500	*

Other Materials

Continuations	1,800	
Periodicals/databases	3,500	
Audio/Visual	12,000	*
Software	2,000	*
Ebooks	12,000	*

Total: **97,200** 10% increase

- * Most line items were increased by approximately 5%
- * ebooks were increased to reflect both a 30% increase in use and
- * our library's obligation to add our share of new materials to the commonly held collection.

Programs

Writers/Speakers	7,000
Supplies	2,000
Total:	9,000

Facility

Utilities

Gas	12,500	*
Electric	12,500	*
Water	1,700	

Building Maintenance

Repairs	14,000	
Supplies	3,000	*
City Trash pick-up	320	*
Lansingburgh Maintenance	3,000	*

Contractual

Cleaning service	20,500	*
IT support	8,000	
Security	6,000	

Furniture

Total: **85,020** 6.5%decrease

- * Utilities have been decreased to reflect what we are currently paying
- * Building supplies have been reduced, but office and library supplies have been increased
- * Trash pick up has been added
- * Cleaning service at Lansingburgh has been taken out of Lans. Maintenance and placed under cleaning service

Salary and Benefits

Salary	761,346	5.18% increase
Health Insurance	55,673	*
Retirement	22,000	
Workers Comp	5,400	
FICA	64,600	*
Staff Development	2,000	

Total: **911,019** 4.94%increase

- * Based on the revised salary schedule salary increases for 2019 come to 5.18%
- * The health insurance line reflects all employees currently enrolled in the program plus one additional employee plus 5.1%
- * FICA increase based on new salary line

Operating**Business**

Payroll	3,000
Audit	6,700
Automation	17,800 *
Memberships	3,000 *
Mileage	200
Insurance	17,000
Printing	3,000
Professional Services	2,000
Special Services (CDTA, FAX cards)	79,380 *
Misc. Administration	3,500

Communications

Postage	1,500
Telephone	10,200 *

Equipment

Purchase	4,000
Rental	2,800
Maintenance	3,000
Repair	4,000

Supplies

Promotional Materials	1,000
Office	8,750 *
Library	10,250 *

Total: 181,080

* Slight increase to automation service provided by UHLS

* Memberships increased to reflect museum pass program

* Special services are payments to CDTA and Fax card purchases. I have calculated conservatively an income of \$1620 from these programs

* Increase to telecomm line reflects new phone and internet service

* Both library and office supplies increased to show that some of these purchases were credited to building supplies.

Revenue AdjustmentsTax levy delinquencies **10,000****Total Expenses: 1,293,319**